## Masoud Gheitanchian

## Skoata Institute

Dear sir, madam

It's a great pleasure that I'm applying for the professional job at your company.

As a retired supreme manager of state and private banks with over thirty years of work experience in international banking and also as an expert in English language subjects like literature, grammar, and teaching, ...who has passed so many courses inside and outside of the country, I am fulfilling all needs of you in the following fields:

Proofreading, Editing, Copywriting, Data Entry, Virtual Assistance, etc.

My years of experience in a team environment, my strong competitive nature, and my leadership success are qualities that I bring to my career.

My team members are experts in their field of study who have proved they are passionate about their work

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